

STAFFING ON THE GO

CONFIDENTIALITY

All information given to or obtained from clients during my period of employment with STAFFING ON THE GO will be used only for treatment and administration of the program. If the release of information is required by Federal law or in response to legal investigation and court order, **PATIENT'S WRITTEN CONSENT** must be obtained.

Responsibility:

1. The program administrator for CHA is responsible for development and monitoring this policy.
2. The program administrator is responsible for management and implantation of program operations consistent with assigned responsibilities.

Employee Signature

Date

Program Administrator

Date